![ASU logo]

ENROLLMENT CHANGE REQUEST
ARIZONA STATE UNIVERSITY
UNIVERSITY REGISTRAR'S OFFICE

Please see https://students.asu.edu/drop-add for important information about enrollment requests and deadlines. **Adding a class after the drop/add deadline** is considered a "Late Add" and requires instructor, department, and college approval. **Policies and procedures for late adds** vary by college/school offering the course, see https://students.asu.edu/lateregistration/all for detailed instructions. Consult the Academic Calendar at http://students.asu.edu/academic-calendar for drop/add/withdrawal deadlines.

ASU ID NUMBER:	NAME (LAST, FIRST, M.I.):	DATE:

Changing your enrollment status may affect your financial aid. Contact Student Financial Assistance at 1-855-278-5080 for advisement on how your financial aid may be affected. Also see http://students.asu.edu/policies/census for information on how enrollment changes may affect your financial aid.

Are you an International Student with an F1 or J1 visa? (Check One) ☐ Yes* ☐ No

*Serious immigration consequences may result from withdrawing or dropping below full-time enrollment status. International students with an F1 or J1 visa whose drop or withdrawal will result in less than full-time enrollment must obtain advising from the International Student Office in the Tempe Center, Suite 150. For more information visit https://global.asu.edu/iss, or call (480) 727-4776.

INTERNATIONAL STUDENT OFFICE SIGNATURE:	DATE:

SEMESTER (Check One): ☐ Fall ☐ Spring ☐ Summer   **YEAR:**

Initial Registration: ☐ Yes ☐ No   **Academic Career:** ☐ Undergraduate ☐ Graduate ☐ Law

Transaction Type	Class #	Course Subject & Number	For Audit (No Credit)	Units:	Swap with Class #	Units:	For Audit (No Credit)	Instructor's Signature (If Required):
CLASSES TO BE Added →			☐					
			☐					
			☐					
			☐					
			☐					
CLASSES TO BE Swapped/Dropped* → (Students may not drop their last class without adding another).							☐	
							☐	
							☐	
							☐	
							☐	
CLASSES TO BE Withdrawn* →								

STUDENT SIGNATURE:	DATE:	DEPARTMENT APPROVAL STAMP (If Required):
ADVISOR'S SIGNATURE (If Required by Department of Major):	DATE:	
AUTHORIZED SIGNATURE OF COLLEGE/ACADEMIC UNIT OFFERING COURSE (Required for late transactions; authorized signatures are valid for 5 business days):	DATE:	

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For Registrar Office Use Only

File Date: