Cronkite School Internship Learning Agreement

(Please neatly print all information)

EMPLOYER

Company__________________________________________ Phone #____________________________________

Address____________________________________________________________________________________

INTERN’S NAME____________________________________

Spring__________ Fall__________ Summer____________ _____ semester

(Year)

INTERNSHIP WORK SCHEDULE

<table>
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<tr>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THU</th>
<th>FRI</th>
<th>SAT</th>
<th>SUN</th>
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(1) Internship start date__________________________ Internship End Date__________________________

(2) We agree to work the intern 10-20 hours/week for an internship during the Fall and Spring semesters. MCO 294 is at least 10 hours/week and JMC 484 is at least 14 hours/week. For the summer semester, the minimum number of hours per week is 12 hours and maximum of 40. Summer MCO 294 is at least 12 hours/week and JMC 484 is at least 22 hours/week. The student and company will need to mutually agree to any additional hours over the minimum or maximum hours per week.

(3) We do/do not offer pay or a stipend of:______________________________

(4) Name of intern’s immediate supervisor:_________________________________________

(5) Supervisor’s Title:___________________________________________________________

Supervisor’s EMAIL:________________________________ Phone #__________________________

(6) We agree to honor this Confirmation, to assign meaningful media-related tasks to the intern, to supervise and evaluate the intern’s performance, and to return the student evaluation to the Cronkite School at the end of the semester.

(7) We understand that the student must submit an application, register and pay tuition for the appropriate course, then satisfy all of the internship’s academic requirements before the Cronkite School will grant academic credit.

Employer’s Authorized Coordinator or Company Official Signature

__________________________________________ Date________________________________________

MON TUE WED THU FRI SAT SUN
**Internship Learning Agreement**
(To be completed by student—Yes or No answers for questions 1-5)

(1) Will your work schedule allow you to meet all of your internship and other academic obligations by deadline?__________
(2) Will you perform your internship with consistent dependability?__________
(3) Will your employer and your co-workers be able to count on you being at work every time you are scheduled?__________
(4) Will your employer and your co-workers be able to count on you being on time for work every time you are scheduled?__________
(5) Will you follow all of the employer’s rules and policies without exception?__________

Please note: You must follow the policies of the company. If you are released from your internship due to any violation of those policies, due to poor work performance or due to an overall evaluation of below a “2” (poor) you will receive the grade of “E” (fail) and will be suspended from the Cronkite School internship program for one semester.

**Cronkite School Academic Integrity Policy**

Academic dishonesty in any form will not be tolerated in the Walter Cronkite School of Journalism and Mass Communication. The crux of our democracy is the ability of citizens to obtain honest, truthful and balanced information, and the credibility and integrity of the individual journalist and communications professional are crucial in that effort. In light of the Cronkite School’s mission to prepare students to become journalists and communication professionals, it is critical that credibility and integrity are fostered within the educational environment of the school. To that end, a zero tolerance policy toward academic dishonesty will be enforced within every course and educational activity offered or sanctioned by the school.

Any allegations of academic dishonesty will automatically be referred to the Standards Committee of the school for review and recommendation to the dean of the school. If any student is found to have engaged in academic dishonesty in any form – including but not limited to cheating, plagiarizing and fabricating – that student shall receive a grade of XE for the class and will be dismissed from the school. There will be no exceptions. You are required to read and review the school’s academic policy here: http://cronkite.asu.edu/assets/pdf/Academic_Integrity_Policy.pdf

Your signature is your promise to honor this internship learning agreement and all of the employer’s internship requirements. You acknowledge that you have read the school’s academic integrity policy and reviewed the accompanying information on plagiarism, sourcing and fabrication and agree to abide by the policy. Academic dishonesty could lead to a grade of XE and dismissal from the School.

Failure to honor the learning agreement will result in termination of the internship and a failing grade for the internship class. A failing grade will lead to a one semester suspension from the Cronkite School’s internship program.

Intern’s Signature______________________________________Date_______________________

Return this original contract to the Cronkite School office, give a copy to the employer, and keep a copy for yourself